

PLEASE POST  
AN AFFIRMATIVE ACTION - EQUAL OPPORTUNITY EMPLOYER

---

**CHUGACH SCHOOL DISTRICT**  
9312 Vanguard Drive  
Anchorage, AK 99507-5355  
(907) 522-7400

**POSITION VACANCY  
ANNOUNCEMENT**

---

**Voyage School - Temporary/On-Call Overnight Chaperone**

**REPORTS TO:** Voyage School Director

**WORK YEAR:** School Year - Assignments available only during scheduled Voyage School phases.

**EMPLOYMENT STATUS:** Temporary / On Call

---

**JOB DESCRIPTION:**

The Overnight Chaperone is responsible for providing supervision, support, and a safe environment for Voyage School students during overnight hours during Voyage School phases. This position ensures students are appropriately supervised throughout the night, responds to student needs and emergencies, completes regular walk-throughs of student areas, and assists students who are sick, homesick, or experiencing other concerns. The Overnight Chaperone also prepares breakfast and helps students begin their morning routines.

**EXAMPLE OF DUTIES:**

- Provide active overnight supervision of students from **11:00 p.m. to 7:30 a.m.**
- Maintain a **safe, secure, respectful, and supportive environment** for all students.
- Conduct regular **walk-throughs of student sleeping areas and common spaces** throughout the night to ensure student safety and appropriate behavior.
- Ensure students remain in designated areas and follow Voyage School expectations and nighttime procedures.
- Respond promptly and appropriately to student needs during the night.
- Follow established procedures for student illness, injury, emergencies, or other safety concerns, including contacting appropriate staff when necessary.
- Address student behavior calmly and consistently and reinforce school expectations.
- Document significant incidents, student concerns, illnesses, or other events that occur during the overnight shift.
- Communicate relevant overnight information to morning staff to ensure a smooth transition between shifts.
- **Prepare and serve breakfast for students** according to established menus, procedures, and food-safety expectations.
- Maintain cleanliness and organization of the kitchen and breakfast areas.
- Maintain appropriate professional boundaries and protect student confidentiality.
- Perform other duties related to student supervision, safety, and the operation of the Voyage School residential program as assigned.

**EMPLOYMENT TERMS:**

- Temporary on-call, non-benefited position
- Work available only during scheduled phases - no guaranteed minimum number of shifts/hours
- Employment does not extend beyond the defined 26/27 program period

**KNOWLEDGE, SKILLS AND ABILITIES:**

- Knowledge of the English language
- Able to work effectively with staff and students
- 18 years of age or older / High School Diploma required
- Responsible, reliable, and positive attitude
- Experience preferred

**SALARY:** \$37.50/hour

**OPENING / CLOSING DATE:** August 25, 2026 / Open Until Filled

**APPLICATION PROCEDURE:** An application may be obtained from [chugachschoolsdistrict.com](http://chugachschoolsdistrict.com) or Stephanie Burgoon ([sburgoon@chugachschools.com](mailto:sburgoon@chugachschools.com)). **Submit Applications to:** [sburgoon@chugachschools.com](mailto:sburgoon@chugachschools.com)